



TERRA GALLERIA Photography

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ORIGINALS REQUEST FORM

Date: _____

Name of Contact Person: _____

Company Name: _____

Full Address: _____

Phone Number: _____

Fax Number: _____

Email: _____

FedEx Account Number: _____

Number of Originals Requested: _____

List of Image ID Numbers: _____

TERMS AND CONDITIONS

When original slides and/or transparencies were requested, the originals always remain the property of the Photographer. Any transfer, resale, rental or loan of the photographs to a third party is prohibited without our written consent. The materials always travel at the risks of the Requester. It is the responsibility of the latter to seek legal remedy from any carrier and to make any reserve in the case of deterioration, loss or late delivery. Requester agrees to return all originals prepaid, fully insured, undamaged, by bonded messenger or overnight delivery service **within thirty (30) days** following the date of receipt or usage. Any late return will be subjected to a charge of \$6.00 per item per day. **IN EVENT OF LOSS OR DAMAGE, REQUESTER AND PHOTOGRAPHER AGREE THAT EACH PHOTOGRAPH HAS A VALUE OF NO LESS THAN \$2,000.**

Please sign and fax or mail back to the Photographer. Originals can only be sent after the receipt of this signed form.

REQUESTER'S SIGNATURE

NAME (Please Print)

DATE